Minutes
Dovre Township Meeting
7/6/26

Call to Order: Chair, Sherry Jean Larson, called the meeting to order at 6:04 PM. The pledge of allegiance was recited.

Guests:

- Larry Hoover at 3781 15th St. NE Willmar: Discussed an additional access to property for an access to +a storage shed on the property. Supervisor Peterson made a motion to approve a driveway access of 20 foot in with the condition to keep the access gravel until the road is rebuilt. Supervisor Ostby seconded the motion and the motion was carried.
- Steve Calina, Randy Klein, and Ben Nelson were attending to observe.

Approval of Minutes: Change the misspelling of the name Kristin Jacobsen. Motion was made by Supervisor Ostby to approve the minutes, seconded by Supervisor Peterson, and motion carried.

Fire Report: Nothing to report.

Treasurers Report: Jordan Albrecht presented the Treasurer's Report. Motion was made by Supervisor Peterson to approve the Treasurer's report, Supervisor Orsten seconded, and motion carried.

Approval of Orders: Motion was made by Supervisor Ostby to approve the orders, seconded by Supervisor Orsten, and motion carried.

Old Business:

- CTAS Update has been installed on both the Treasurer's and Clerk's computer. Jordan will try to run payroll from CTAS tonight. The financial report through CTAS is different in reference to the balance sheet. All financials have been entered for the year. Revenue will be added next.
- Long Lake Road; nearing completion. Hydroseeding was delayed due to rain and will be completed in the upcoming week.
- LLR Accessory Roads and 15th St project (Start early July)
    - Project Site: https://arcg.is/1SrW0i3
    - Kutak Rock LLP- Request for list of reimbursements from bond 60 days prior to Resolution 2026-003 signed on 6/1/26. List is being compiled between the treasurer and clerk.
- LLR Bond of $1,631,000 from Lake Regions Bank has successfully been transferred to Kensington Account on 6/30/26.
- Fostervold: Minor Subdivision /Rental Community Properties (Common Interest Properties). Supervisor Ostby discussed this with the township attorney, Bob Ruppe, and he stated that he does believe the township has any jurisdiction in this matter. Bob will look into the driveway situation in relation to 30th Avenue. Bob will also look into how the land is currently plated and for the township to possibly reclaim the right way.

- Vikse Park: Horizon Hills- Bob Ruppe agrees with the county auditor that the township cannot be a conduit for dues collection for the park from residents and then redistribute to a non-government entity (the park).
- 2026 road micro surfacing and patching bids approved last month. Jordan has amounts for reference.
- Change yield sign to stop sign at the intersection of 73rd Ave. NW and 15th St. NW.
- Broadband for Town Hall: Supervisor Ostby is waiting for further information for hookup.
- Permits:
    - ROW TDS- Phase C Spicer, MN. Application received. Awaiting receipt of payment (approval pending)
- American Rescue Plan Act (ARPA)-Project and Expenditures (P&E) report compliance: awaiting confirmation that action is complete. Jordan will call for a verbal confirmation.

New Business:

- Public Hearing on Wednesday, August 26th,2026 at the KCHHS Bldg.
    - 6 PM- Assessment Hearing for Long Lake Region Project.
    - 7 PM- Announcement Hearing for Improvements to Chadwick Estates.
- Long Lake Road Bond Repayment: Payment due beginning of August 1st in the amount of $67,000. Amount will be paid through the current month's orders.
- Hakanson Anderson: Long Lake Road Pay Application No. 6: $573,348.50 for the remainder of the Long Lake Road Project. LRIP (through the state) will have to review project before releasing final payment.
- Weed Complaint from Harley Desher- 26th St NE on the east side of Point Lake, going up the hill, on the left there are large weeds. (320) 444-7185. Weeds will be removed as part of road improvement. Clerk will return call to inform.
- Emal through Sunlight Access requesting any document that details vendors issued for goods and contracted professional services rendered to Dovre Township from 1/1/2022 through 2/28/26- Pursuant to the Minnesota Government Data Practices Act (Minn. Stat. Ch. 13). Supervisor Ostby will review need for compliance with Bob Ruppe.
- Kandiyohi County Service Notice of funds deposited. Amounts of assessments reviewed.
- Decision Letters form the Kandiyohi County Board of Appeal and Equalization. Three appeals have been granted through the Kandiyohi County Auditor's Office.
- Permits:
    - Application to adjust plat to adjust a line between two lots from Steve Blom for a client on the south side of Kings Lake. Application needed. Clerk will forward Ordinance and application.
    - Access Permit- Larry Hoover at 3781 at 15th St NE. Approved above.
    - Access Permit- Brian and Danielle Larson at West End of Deathenon Drive, Parcel # 13-096-1700. Width needs to be restricted to 20 feet plus radius. $25 fee received. Supervisor Peterson made motion to approve access permit, Supervisor Orsten seconded, motion carried. Clerk with notify applicant.
- Election Judges Needed- Should have enough for Primary, but would be nice to have more for General Election. Election Judge Trainings are only offered through the first two full weeks in July for both the Primary and the General Election. Options discussed.

Information:

- Duininck 100 Years Celebration: Saturday, July 25th, 11am-2pm (Program at 12pm) at Willmar Civic Center
- Township Legal Seminar by Couri & Ruppe: September 12th Glen-Kimberly Town Hall; September 18th in Sauk Center; October 3rd at Rutledge City Hall; October 24th at Cotton Town Hall
- Noxious Weeds Inspection Book Presented to Supervisors; discussed supervisor responsibilities.
- Living Fence request
- Minnesota State Demographic Center for Dovre Township
    - April 2025 population estimate is 2,146.
    - April 2025 household estimate is 838.

Supervisor Reports on Activity:

- Supervisor Orsten reported complaints of roads that need brushing.
- Supervisor Peterson discussed road issues that need to be discussed with Lake Andrew Township (meetings are the 4th Tuesdays at 7 PM).

Adjourn Meeting: Motion to adjourn meeting was made by Supervisor Orsten, seconded by Supervisor Peterson, and meeting adjourned at 7:37 PM.

Upcoming Meetings:

- Dovre Township Meetings 2026: Mondays at 6 PM on 8/3/26, 9/14/26, 10/5/26, 11/9/26, 12/7/26
- Public Hearing on Wednesday, August 26th,2026
    - 6 PM- Assessment Hearing for Long Lake Region Project.
    - 7 PM- Announcement Hearing for Improvements to Chadwick Estates.

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Sherry Jean Larson, Chair Amy Haugen, Clerk